



# Circle of Eagles Lodge Society



## Annual General Meeting

**ONLINE VIA ZOOM**

**September 22, 2020**

**5:00 PM**

**[www.circleofeagles.com](http://www.circleofeagles.com)**









**In loving memory of  
George Desjarlais.**



## Circle of Eagles Lodge Society 2019-2020 Board of Directors

Shelley Joseph	President
Gary Jobin	Vice President
Margaret Joseph	Treasurer
Daryl Ghostkeeper	Secretary
Lucy Wallace	Board Member
Faye Nelson	Board Member
Rick Lavallee	Board Member
Daryl Gray	Board Member

## 2019 – 2020 Staff List

### Administration

Merv Thomas	Chief Executive Officer
Barb Ellis	Director of Operations
Laverne Snow	Finance

### Programs

Barb Ellis	Circle of Healing Program
Jennifer Cupello	Circle of Healing Outreach
Isadore Phillips	Pre-Employment Program
Crystal Roy	Housing and Support
Rob Bain	Peer and Housing Support

### Elders

John Delorme
Sandy Peters
Tony Niles

## Naa-na-himyis Brothers Healing Lodge

Danette Delorme	House Manager
Craig Snow	Admin Assistant
Ellen Stewart	House Supervisor
Sharon McKay	House Supervisor
Kelsey Pootlass	House Supervisor
Sidney Phillips	House Supervisor
Darcy Erickson	House Supervisor
Art Lai	House Supervisor
Bruce Clayton	House Supervisor
Austin	House Supervisor

## Anderson Lodge Healing Centre for Women

Velma Albert	House Manager
Ida Joe	Admin Assistant
Chona Ureta	House Support
Mavis Williams	House Support
Clarissa Cameron	House Support
Lisa Snow-White	House Support/ On Call
Jaspreet Padam	On Call relief
Ellen Stewart	On Call relief
Linda August	On Call relief
Amber Bedard	On Call relief
Andrea Peters	On Call relief
Olivia Scout	Alcohol & Drugs Counselor/On Call



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### Head Office Administration

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Vancouver B.C. V6N 2C7

Tel: 604-428-7963  
Fax: 604-874-3858

### Anderson Lodge Healing Centre for Women

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Vancouver B.C. V5N 3H6

Tel: 604-874-1246  
Fax: 604-874-9464

### Naa-na-himyis Brothers Healing Lodge

1470 East Broadway  
Vancouver B.C. V5N 1V6

Tel: 604-874-9610  
Fax: 604-874-3858

### K'emk'emelay Indigenous Pre-Employment Skills Training

2008 Wall Street  
Vancouver B.C. V5L 1J5

Tel: 778-658-5760  
Fax: 604-874-3858

# President's Report

By Shelley Joseph, President

I want to start by acknowledging the Musqueam, Squamish and Tsleil-Waututh lands in which we work and live on.

I also want to acknowledge the Brothers and Sisters of Naa-na-himyis Healing Lodge and Anderson Lodge who continue to awe us with your resilience and commitment to returning to your home communities. COELS continues to adapt programming to ensure we are empowering you to address the many issues that you face on your journey. Your success is what we strive for.

A special thank you to the membership of COELS and to the Board of Directors who give of their time away from families to support the needs of Brothers and Sisters. Your compassion, commitment and support are very much appreciated and valued.

I can't go on without recognizing the exceptional job that the entire organization of COELS has done navigating through this pandemic. Truly remarkable. All while meeting the various needs of the Brothers and Sisters.

While adapting to COVID requirements, we continue to provide employment and training, housing, peer support, and many cultural programs such as Elders Support, Sweat Lodge, Canoe Journeys, and other programs and services that staff will be reporting on shortly.

I would like to recognize and thank our many partners, Lu'ma Native Housing, Vancouver Police Department, National Crime Prevention Center, BC Association of Friendship Societies, ACCESS Society, AHMA, FNHA, Services Canada and Correction Services Canada for all their dedication to our Society and the ongoing commitment to fund our programs.

Although we are in the corrections business, we also are giving our brothers and sisters an opportunity to get training for readiness in the employment area and success for returning to community.

The ongoing commitment of all of us, all together, will continue to make a difference in our communities.

Namwayut – We Are All One

Shelley Joseph  
President





# Chief Executive Officer Report

By Merv Thomas, CEO

Tansi, I would like to begin by acknowledging the traditional territory of the Coast Salish People. We are grateful to be allowed to live, work, and play in these beautiful lands.

I would like to also acknowledge the Board of Directors for their leadership, dedication, and compassion and for giving up their time to volunteer to guide and oversee the governance of COELS.

Special thanks and appreciation to the Managers of COELS, Barb Ellis, Velma Albert, Danette Delorme, Laverne Snow for their ongoing commitment to making meaningful contributions and providing leadership to carry out the programs and services for the Brothers and Sisters that we serve.

Of course all this work could not be accomplished for all the Elders and Staff of COELS, for their compassion, dedication and resilience in adapting to the many changes that we have experienced in the past and especially now as we are all experiencing a pandemic.

We also want to acknowledge and thank the Brothers and Sisters for their patience and understanding as we navigated through uncharted waters these past few months. We are very proud of your accomplishments and achievements this past year as we have seen more Brothers and Sisters leaving our homes in a good way and going to their own homes to their families. We have seen Brothers and Sisters access cultural programs and services provided by COELS. And we hope for the best for all their futures.

COELS has achieved a lot this past year and some of the highlights include:

- Naa-himiyis Brothers Healing Lodge and Anderson Lodge continue to provide a home for the Brothers and Sisters
- Tsetsusem Canoe Healing Journey – two journeys occurred this year, one in the summer and the other in the fall.
- Planning for the 50th Anniversary which has had to be postponed due to COVID-19.
- Filming the COELS 50th Anniversary Documentary
- COELS COVID-19 Response Planning and Implementation
- COELS Pre-employment Program and Training continues to provide services and assist the Brothers and Sisters to becoming employed
- Circle of Healing continues to meet with the Brothers where they are at and assist them to achieving their goals and plans
- COELS co-hosted the National Aboriginal AIDS Awareness Week Harm Reduction Day with CAAN in December of 2019.
- Elders continue to provide ongoing support to the Brothers and Sisters.
- Section 84 – special acknowledgment to Laura Baird, your commitment and compassion for the Brothers is extremely admirable. Thank you for all your work!
- Social Enterprise – we continue to look for funding to bring this dream to a reality
- Cultural programs including John Delorme overseeing the Sweat Lodge, thank you to Juanita, Sandy and Tony for all your help and support for the Brothers and Sisters,

This was a brief description of what was achieved. There is still a lot of work to do and we want to thank our membership for their ongoing support for COELS as we head into the next 50 years!

In closing, none of this would be possible without the ongoing support from our partners and funders.

We want to thank the **Correctional Services Canada** for our ongoing partnership, special thanks to **Dennis Herfst and Zureen Kahn** this past year, thank you to **Lu'ma Native Housing Joanne Nelson**, to **Metro Vancouver and Vancity** – thank you to **Julie Cheng**, Service Canada, **Aboriginal Community Career Employment Services Society**, **Lynn White** and her incredible staff, **Aboriginal Mother Centre** for their space in their building, **Metro Vancouver Aboriginal Executive Council**, and many others.

This concludes my report.

In respect,

Merv



# Circle of Eagles Lodge Society



## Annual General Meeting

**ONLINE VIA ZOOM**

**September 22, 2020**

**5:00 PM**

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## Agenda

Opening Prayer

Elder

1. Registration
2. Meeting called to order
3. Election for Chair
4. Minutes of 49th AGM
5. President's Report
6. Chief Executive Officers Report
7. Audited Report 2019-2020 Fiscal Year
8. Staff Reports:
  - a. Programs Report
  - b. Naa-na-himyis Brothers Healing Lodge Report
  - c. Anderson Lodge Healing Centre for Women
9. Nominations for Board of Directors
10. Honoring Ceremony
  - a. Edith Anderson Awards
  - b. Presentations and Awards
11. Adjournment

Shelley Joseph

Merv Thomas

MNP Auditors

Barb Ellis

Danette Delorme

Velma Albert





# 49th COELS Annual General Meeting Minutes

July 16th, 2019

John Sam Drum Group - Drummed and Sang

The Annual General Meeting was called to order at 1:04 p.m.

Nominations for Chair were presented.

Kevin Barlow accepts the nomination for Chair.

Motion #1

That the July 12, 2018 AGM Minutes are accepted as presented.

M/S/C – Lucy Wallace/Laura Baird/Carried

President's Report Presented by Shelley Joseph

Motion #2

That we accept the Circle of Eagles President's report.

M/S/C – Rick Lavallee/Lucy Wallace/Carried

Chief Executive Officer's Report Presented by Merv Thomas

ACDO spoke on Section 84 - There are 124 new cases applying for Section 84 releases.

Motion #3

That we accept the Chief Executive Officer's Report.

M/S/C – Robert Bain/Laura Baird/Carried

Audit Report - MNP Chartered Accountants presented the audit report for the fiscal year April 31, 2018 – March 31, 2019.

Motion #4

That we accept the Audit Report by MNP Chartered Accountants report for the fiscal year April 31, 2017 to March 31, 2018.

M/S/C – Rick Lavallee/Lucy Wallace/Carried

Motion #5

That the Board re-appoints MNP Chartered Accountants for our next fiscal year 2018 - 2019.

M/S/C – Rick Lavallee/Lucy Wallace/Carried

COEL House Managers Report Presented by Danette Delorme

Motion #6

That we accept COELS House Manager's Report.

M/S/C – Rick Lavallee/Laura Baird/Carried

Anderson Lodge Report Presented by Velma Albert

Motion #7

That we accept Anderson Lodge House Manager's Report.

M/S/C – Lucy Wallace/Rick Lavallee/Carried

Programs Report Presented by Barb Ellis

Motion #8

That we accept the Programs Report.

M/S/C – Rick Lavallee/Laura Baird/Carried

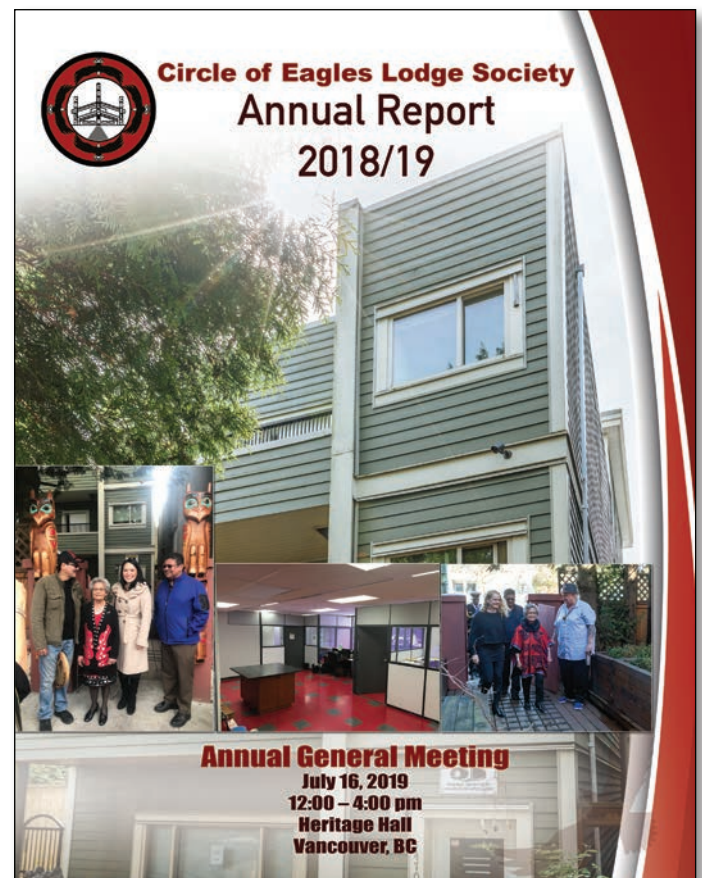
Nominations for Board of Directors

A slate was presented for the Board of Directors for the 2019 – 2020 fiscal year. There were no new nominations.

Honoring Ceremony

Michael Chief and Ruby-Ann Henry were presented the Edith Anderson Awards for their outstanding accomplishments this year.

Meeting Adjourned at 1:44 p.m.





# Naa-na-himiyis Brothers Healing Lodge Annual Report

By Danette Delorme, House Manager

Good evening Board of Directors, Staff and Guests, this is my report for the 2019 to 2020 fiscal year.

We are a Community Residential Facility for Indigenous men that are being released from the Institutions. We accept Indigenous and non-Indigenous men that are following the Indigenous Traditional Healing path.

The chart below shows the bed utilization from April 2019 to March 2020. There was a total of 6000 bed days during this reporting period and we continue to have a waitlist.

- There were five Brothers that went Unlawfully At Large (UALS), and 17 were suspended.
- One Brother was granted Full Parole, one reached their Warrant Expiry Date and five reached their Statutory Release Date.
- Seven Brothers transferred to either a treatment centre or moved to another location.

Month	UAL	Suspension	WED/Full Parole/SR	Other	Beds
Apr 2019		2		1	496
May 2019		3	1	1	520
Jun 2019	2	2			463
Jul 2019	1			3	494
Aug 2019	1		2	1	517
Sep 2019		1	1		503
Oct 2019	1	2	1		505
Nov 2019					494
Dec 2019		1			527
Jan 2020		1		1	522
Feb 2020		1	2		460
Mar 2020		4			499
<b>TOTAL</b>	<b>5</b>	<b>17</b>	<b>7</b>	<b>7</b>	<b>6000</b>

**CCIB** - I attend Vancouver Parole Office every Wednesday for the Community Corrections Intervention Board where we review file information on the Brothers that are soon to be released.

I attend the institutions in the lower mainland throughout the year. I attend the Aboriginal Case Reviews; I also interview brothers wanting to come to Naa-na-himiyis and visit the pathway units in the Institutions.

**Community Resource Expo** – The staff and I attend the Expo Fairs in the Spring and in the Fall. We attend the Institutions in the lower mainland. We meet with a lot of Brothers during that week and speak to them about the programs and services we have to offer.

**Culture** – We have Sweat Lodge ceremonies every Sunday afternoons for the Brothers, we also have Elders that the Brothers are encouraged to meet with to continue with their healing journey.

**Camp Potlatch** – The Brothers attend the camps in the Spring and in the Fall to help them in their healing journey. They stay for three nights and four days, they participate in the sweat lodges, healing circles, workshops and go out on our canoe. The Elders work with the Brothers and share their stories and traditional ways.

**Activities** - We have fun activities that the Brothers participate in, we had a pumpkin carving contest, a gingerbread house contest, they have gone bowling and to movies. The volunteer program assists us in the various activities/events at the house as well.

Every year we have Christmas dinner with a Santa and gifts, community members, CSC, brothers, sisters, staff, and their guests are invited.

**Programs** – Naa-na-himiyis has a Pre-Employment program, Circle of Healing program, Housing Navigator program, and an Outreach Worker. We have Elders on site and a Sweat Lodge that is located at Anderson Lodge.

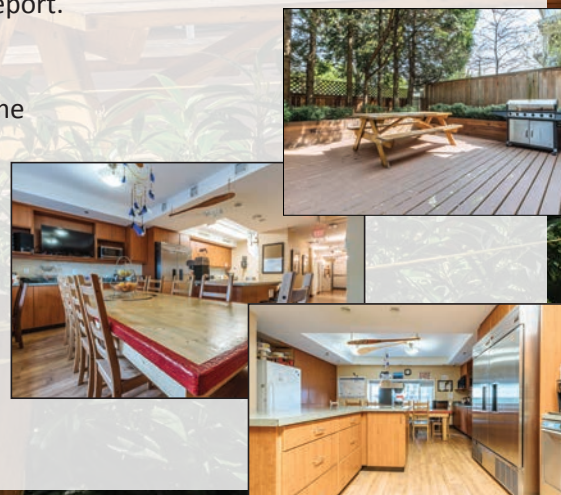
**Staff** – We have 10 house support staff that work 24/7. The training they have completed this year are, Trauma, De-Escalating Conflict, Food Safe, Boundary training and First Aid and OMS training.

I want to thank all the staff for their continued dedication and hard work they do for Naa-na-himiyis Brothers' Healing Lodge.

Craig Snow – Administrative Assistant  
Ellen Stewart – Full-time House Supervisor  
Artemas Lai – Full-time House Supervisor  
Kelsey Pootlass – Full-time House Supervisor  
Darcy Erickson - Part-time House Supervisor/  
Summer Student  
Bruce Clayton – Full-time House Supervisor  
Sidney Phillips – On-call House Supervisor  
Sharon MacAlpine - On-call House Supervisor  
Austin Lee – Part time/On-call House Supervisor  
Dakota Jack – Part time/On-call House Supervisor

This ends my report.

Thank you all,  
Danette Delorme





# Anderson Lodge Healing Centre for Women

By Velma Albert, House Manager

## Introduction

Good evening members of Circle of Eagle Lodge Society (COELS), Board of Directors, Staff of Circle of Eagles Lodge, and Anderson Lodge staff. This document serves as the 2020 Annual General Meeting report.

## COVID-19

In March, our community became aware of the global pandemic/COVID-19. It was early March when we sprang into action to implement protocols which will keep all sisters and staff safe while they reside/work at Anderson Lodge. All pertinent information of COVID-19 was received from the Vancouver Coastal Health (VCH) and BC/Yukon Halfway house Association (BCYHHA). Some of the protocols and techniques that were utilized included: education, self-isolation, cleanliness, hired a chef/driver, prepared the facility for positive COVID-19 patient, and providing Personal Protective Equipment (PPE). The following are lists of some items that took place at Anderson Lodge in preparing for the pandemic:

Education	Self-isolation	Cleanliness	Hired a chef/driver	Facility prepared for COVID-19 patient	PPE
<ul style="list-style-type: none"><li>- How to stay safe through training:</li><li>- Provided Part 1 &amp; 2 COELS' Staff, Brothers, &amp; Sisters COVID-19 workbook</li><li>- COELS COVID-19 Staff Training Plan</li><li>- Provided information about COVID-19</li><li>- Developed an information board on COVID-19 for the sisters</li><li>- Signs and notices were placed on walls where sister/staff can view for the information, for example: Maximum three people in this area only etc.</li></ul>	<ul style="list-style-type: none"><li>- Encouraged all sisters to remain at the facility,</li><li>- In early March, COELS implemented a rule that the sisters were able to sign out of the facility for one hour in the morning, one hour in the afternoon, and one hour in the evening. In addition to the three hours health outings, they were also able to leave for cultural/essential time,</li><li>- In April after they completed the workbook 1, the sisters were able to sign out of the house for three hours straight in the morning, afternoon, or evening time. The had two addition one-hour outings and were able to sign out for cultural/essential leave,</li><li>- In May after they completed the workbook 2, the sisters were able to sign out for seven hours outings with a physical visual check done between the hours of 4 – 6pm. They also can sign out for cultural/essential outings.</li></ul>	<ul style="list-style-type: none"><li>- One sister wiped down the high touch traffic areas: door knobs, refrigerator handles, cupboard handles, and hand rails two times per day,</li><li>- Sisters were encouraged to clean their bedrooms once per week,</li><li>- Sisters were encouraged to complete their daily house chores,</li><li>- After signing back into facility, sister must immediately wash and have a shower,</li><li>- Upon staff reporting to work, they must change their clothes and wash their hands immediately after entering the building,</li><li>- Staff must disinfect their work station prior to oncoming staff</li><li>-prepare a cleaning manual.</li></ul>	<ul style="list-style-type: none"><li>- Hired one chef to prepare all meals for the entire group. She prepared the food and cover it for each sister. Hence, she is the only sister handling the food,</li><li>-Anderson Lodge stocked up on food and all house hold equipment in the event that there was a lock-down,</li><li>-Hired drivers to pick up and drive staff home after their shift (only in March/April). This assist in keeping them safe as many staff traveled by the public transit.</li></ul>	<ul style="list-style-type: none"><li>-A sneeze guard was placed in the main office,</li><li>-One bedroom was delegated for a COVID-19 patient,</li><li>-One bathroom was delegated for a COVID-19 patient,</li><li>- All ten bedrooms had televisions and cable hook-ups,</li><li>-Only essential workers, and sisters were able to enter the facility.</li></ul>	<ul style="list-style-type: none"><li>- Personal Protective Equipment included: a kit was provided to all sisters and staff. It included a hand sanitizer, lotion, shampoo, nail clipper, tooth brush/past, razors, deodorant, &amp; floss,</li><li>-Masks/gloves were provided to both staff and sisters,</li><li>-gowns/goggles, coveralls,</li><li>-Installed touchless hand sanitizer dispensers through the house.</li></ul>



### **Anderson Women's Healing Lodge, Statistic (Homelessness Program)**

Information gathered from fiscal-year-end April 1, 2019 - March 31, 2020:

In total, 13 sisters were served. 08 were between the ages of (30 - 54), while four were over 55 years of age.

All 13 sisters identified as a female, and no one identified as a transgender person. They all were descendant of Aboriginal heritage. Out of the 13 sisters, 12 reported to be single and the other one was common in law married.

In terms of immediate reason for services, three had spousal abuse, one had family breakdown, five were evicted from their homes, one was moving to the city, zero was stranded in the city, four were from medical treatment, one was from jail, four had drug abuse issues, and three had alcohol abuse issues.

In terms of source of income/change of income, one was employed, 10 were on disability, one was employed while on Disability program, and one was on social assistance.

While residing at Anderson Lodge, zero participated in education, and 13 had social and cultural involvement. 14 reported that they had an increase of their culture engagement or knowledge of their heritage at Anderson Lodge. All 13 had reported that they have gained life skills through workshops/other activities associate with client's services activities. In terms of increase access to services and programs, 39 referrals were made: 13 were made to the Spiritual/cultural program, 13 to housing program, three to emergency services, three were made to support services agency, and seven were made to addiction services.

The major form of housing in the past year: five reported having their own house or apartment, two had rooming houses, zero were from hospital psychiatric, one came from jail, while five were in a shared accommodation.

Anderson Lodge is in partnership with Luma Native Housing, and Corrections Service of Canada (CSC); and at this time, we would like to take this opportunity to thank them for assisting us in continuing our services to homeless and Conditional Released Aboriginal women by funding our program.

Anderson Lodge Alcohol & Drug (A&D) counseling Anderson Lodge received Funding from CSC through the specialized funding for women to assist in our fourth year of Drug and Alcohol program. We received this funding in June 2019, and continued with the A & D counseling until March 31, 2020. The proposed plans were to report to the Fraser Valley Institution (FVI) each Tuesdays and Thursdays and the remaining days are to work with Anderson Lodge's sisters. In addition to Anderson Lodge, included in the proposal was for the counselor to conduct outreach with women on parole at other halfway houses in the area. However, this did not transpire as we were in the midst of the Global Pandemic/COVID-19. The counselor remained close to Anderson Lodge as other half way houses were closed to visitors and the FVI was on a lock down.

**Bannock on the Run:** Homeless Action Week October - 13 to 19, 2019

Sisters at the Lodge participated in the Vancouver City's Homeless Action Week (HAW) through preparing huge pots of soup/bannock and snacks for homeless street people on October 15 and 16, 2019. We contacted an elder to assist us in preparing the bannock. She held a small training session on the preparation of bake bannock. Although on both of the days we served hot nutritionist meals, on the 16 we also provided personal items such as socks, gloves, tooth brushes, tooth pastes, and toques to the people. All meals/personal items were well received.

Fortunately, we were recommended to the city council for approval for funding for the HAW grant for this fiscal year 2019/2020. We plan to conduct a similar event. This year, the call of for proposal will be in October 2020 due to the Pandemic.

### **Aboriginal Homeless Count**

Anderson Lodge participated in the Aboriginal Homeless Count on March 4, 2020 after all participants had training on the 2 at the Vancouver City Hall. There were 10 participants including staff, volunteers, and sisters.



### Sweat Lodge

Anderson Lodge Sweat Lodge ceremonies continued throughout the year up until March 2020. All sweat lodge ceremonies were cancelled due to the Global pandemic. However, the A & D counselor/Elder worked with the sisters at the lodge and held talk therapy with them. She also taught and advised them on the Indigenous spirituality while a ceremonial fire was lit on each Wednesday.

### Staff Training

This year we continued to see value in staff training; hence, our staff is mandated to attend five training days per year. The following are trainings of which staff participated in. From April 1, 2019 to March 31, 2020, the following are staff trainings/webinar:

Dates	Training	Webinar Training
May 29, 2019	First Aid Level one (St. Johns)	
May 29, 2019	First Aid Level one (St. Johns)	
June 5, 2019		Substance Use Awareness and Safety Training (Homelessness Services Association BC)
June 5, 2019		Substance Use Awareness and Safety Training (Homelessness Services Association BC)
June 12, 2019	First Aid Level one (St. Johns)	
June 12, 2019	First Aid Level one (St. Johns)	
July 31, 2019		Psychological First Aid (Homelessness Services Association BC)
July 31, 2019		Psychological First Aid (Homelessness Services Association BC)
August 7, 2019	Food Safe Level One (Vancouver Coastal Health)	
August 7, 2019	Food Safe Level One (Vancouver Coastal Health)	
August 17, 2019	Trauma Informed Workshop (Stenberg College)	
August 24, 2019	E therapy Workshop (Stenberg College)	
September 17 /18, 2019	Lateral Violence (Metro Vancouver Indigenous Services Society)	
September 30, 2019	Food Safe (Vancouver Coastal Health)	
September 30, 2019	Food Safe (Vancouver Coastal Health)	
September 30, 2019	Food Safe (Vancouver Coastal Health)	
November 4, 2019	Mental Health Addictions & Trauma (Homelessness Services Association BC)	
November 19, 2019	Self Care & Effective workplace boundaries (Homelessness Services Association BC)	



## Institutional Visits

For this fiscal year, there have been 16 institutional visits to Fraser Valley Institution (FVI). This writer has also attended one Information Fair. This info fair gives us great opportunity to converse Anderson Lodge information to our sisters in prison:

- April 2019: 01 & 15
- May 2019: 13 & 27
- June 2019: 10 & June 14: Institutional Information Fair
- July 2019: 22
- August 2019: 19
- October 2019: 07 & 21
- November 2019: 04 & 25
- January 2020: 20 & 27
- February 2020: 10
- March 2020: 02 & 05 (Mission Institution)

Please note that after the first week in March, the Institution begun its lock-down as the global pandemic had reached us. This was for the safety of all individuals including sisters behind bars, staff, and visitors.

## Acknowledgement of Staff:

- |                         |                                     |
|-------------------------|-------------------------------------|
| • Velma Albert          | - House Manager                     |
| • Ida Joe Assistant     | - Administration                    |
| • Clarissa Cameron      | - Cultural Coordinator              |
| • Chona Ureta           | - House Support                     |
| • Mavis Williams        | - House Support                     |
| • Rose Marie Francis    | - House Support                     |
| • Lisa Snow-White       | - House Support/<br>/On Call relief |
| • Ellen Stewart         | - On Call relief                    |
| • Andrea Peters         | - On Call relief                    |
| • Sherry-Vaughn Roberts | - On Call relief                    |
| • Ainsley Girvan        | - On Call relief                    |

Without our staff, we would not be able to have a successful program and year. I thank you all for your hard work and dedication to our sisters, and to the Circle of Eagles Lodge Society. Musi Cho!

## Conclusion

This concludes Anderson Lodge's report for this 2019/2020 fiscal-year-end Annual General Meeting.

Musi Cho...

## Executive Administrative Assistant Work Report

By Jason Lawrence

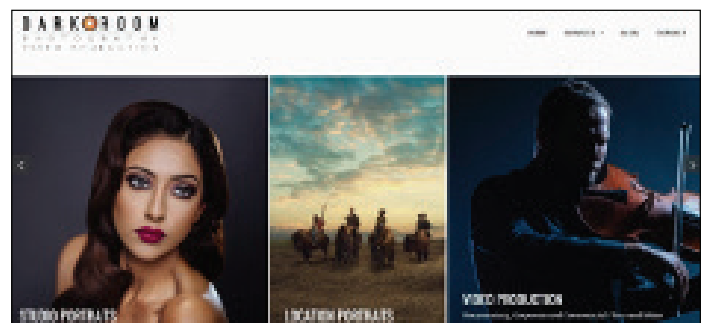
This year started with a lot of promise and hope, with the release of our commemorative fiftieth anniversary film to be released on the fiftieth anniversary of COELS, a fundraising gala that would host the film's premier screening and the year's first scheduled visit to Camp Potlatch.

## 50th Anniversary Planning

### 50th Anniversary Documentary

Staff and filmmakers began planning the production of the film in the summer of 2018, holding regular meetings to create and implement an action plan. Some of the action items included:

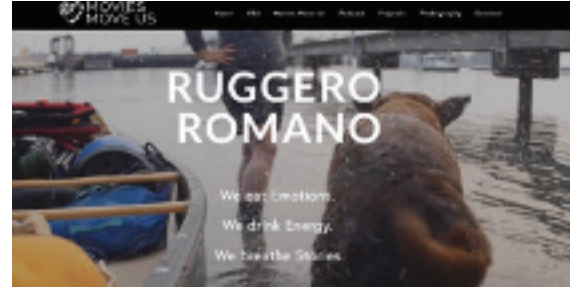
- Scheduling interviewees
- Meet with music composer and arrange for accompaniment and recording sessions
- Coordinate filming locations including The Friendship Centre and Camp Potlatch
- Gather images from COELS history and archived images from various sources
- Plan some of the scenery besides the interviews, to provide contrast and perspective
- Preparing media release forms and get them signed by everyone appearing on camera
- Storyline, story curve and resolve, (script)





Shooting began a few months later, starting with a visit to Camp Potlatch.

- Two production crews worked on the film. The main filmmaker, Darko Sikman has a visual media company called Darkroom, which has worked with some staff previously to create some award-winning documentary films.
- The other filmmaker Ruggero Romano is a young Italian filmmaker with some great accomplishments of his own, including selling out theaters with his first feature film 'V6A'
- Interviews with some of the Brothers were done after communications with Corrections to get permissions. Interviews with the founder of COELS, Marge White, some past Brothers, some staff and Elders were done. The interviews were held both at the camp and at the Friendship Centre, which was rented to do the interviews in an appropriate environment.



## The Fiftieth Anniversary Fundraising Gala:

By Jason Lawrence

To prepare for the Gala, CEO, Director of Operations, and staff met regularly as a planning committee to discuss logistics, (which most were carried out) including the following:

- Marketing, social media, local news, posters, radio spots etc.
- Sponsorship
- Signage
- Food and Beverage
- Fundraising/Auction, Silent Auction, 50/50 draws
- Agenda/ Entertainment
- Theatre location
- Parking and Transportation
- Volunteers
- Set up ticket distribution with EventBrite and customize the process for features such as donations, free entry, and paid tickets to accommodate the various attendees and supporters
- Event agenda with content, timeline, and graphics



After contacting approximately ten theaters in the lower mainland, The York Theatre on Commercial Drive was rented to host the Gala.

A company profile was assembled for facilitating partnerships with several sponsors that were contacted to gift items for our silent auction and door prizes. The first was a gift pack from a relaxation spa called Pure Float.

We received tentative confirmation from two cultural groups to perform at the event including the dancing group from our founder, Marge White's community, and Spakwus Slolum - Bob Baker & Eagle Song Dancers

As we negotiated with a songwriter to donate a song to our film, the singer Mary Garnet Edwards agreed to perform along with three other musical performances.

Invitation for the event were sent out to Elders, board members, politicians, community leaders and more. Our first response to attend and speak was accepted by Her Honorable Dr. Hedy Fry.

# Tsetsusem Healing Journey

By Clare Cameron, Canoe Journey Coordinator and Jason Lawrence

## Camp Potlatch 2020:

A new season of healing journeys at Camp Potlatch was planned and tasks carried out by COELS management and staff, beginning with assembling a planning committee. Meetings were held regularly to create and implement an action plan. Some of the action items included:

- Set a date
- Create invitation letter
- Communications with Corrections Services Canada, Indigenous liaisons and wardens from several institutions and more to arrange for Brothers that are incarcerated to attend joining the Brothers from our lodge
- Arrange the booking, review and sign a rental contract, deliver a deposit
- Arrange transportation, water taxis, equipment vehicle rental etc.
- Create an information booklet and distribute it
- Visit institutions to interview potential participants
- Food, snacks, medications, bedding, drum making supplies, and much more

The Fall Journey was attended with 9 brothers from the community & 3 from Kwikwexwelhp healing lodge and 3 from Mission Minimum.

The Elders present were Mary Louis & Ed Louie and Joe Fossella. Tony Niles and Sandy Peters were the Sweat keepers.

Anthony Milton was the Schedule keeper and the Drum Making Facilitator.

Jason Lawrence was the unofficial assistant; he was great help.

The weekend before Camp Potlatch, there was a traditional pow wow at Kwikwexwelhp and feast with give away, I attended which was wonderful. The drum frames were picked up at this time.

The brothers from Mission Minimum were without and escort, so The Aboriginal Liaison Officer Darcy from Kwikwexwelhp and the Community Escort were able to escort the brothers from Mission Min.

The Community Volunteer is also a certified skipper and he was kind enough to bring his paddle gear to skip the canoe.

The women's only sweat was attended by the staff of Camp Potlatch, and the women who could not go in, supported the other women by staying by the lodge.



Filming continued for COELS 50th anniversary documentary, interviews that were missed were captured. The brothers from the institutions were not able to contribute, the brothers from the community stepped forward and participated in the interviews.

The week was capped off with a screening of the Documentary KWA KWEM TN: Eagles Circling Above.

Thank you, to all COELS staff who contributed and supported this Healing Journey.





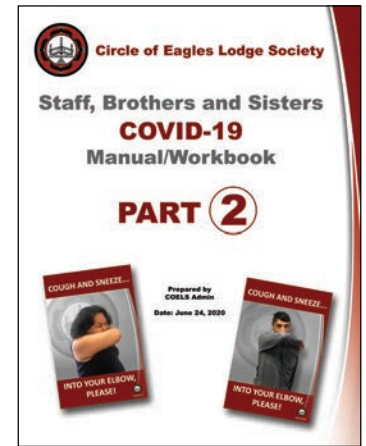
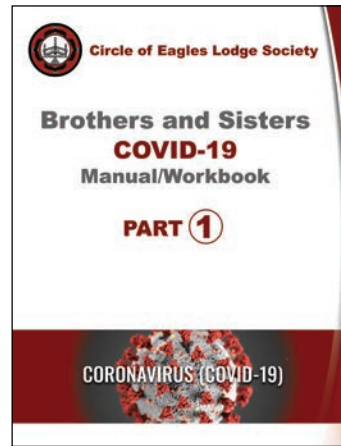
# COVID-19 Response

By Jason Lawrence

On March 13, 2020, the BC Government announced a state of emergency in response to the COVID-19 pandemic, which included advisory against international travel. COELS responded by assembling a COELS Pandemic Response Team, which met regularly to discuss the daily changes that were developing.

As part of this exercise the following occurred:

- A COVID-19 Planning Guide was written, and we began to implement the activities in the guide, such as limiting visitors to essential visits only, sharing a COVID self-assessment tool, time away from the lodges restricted to essential outing and one hour walks and other precautions
- Hand sanitizer, masks, gowns, face shields and other COVID supplies were ordered and distributed to all COELS locations
- Posters were adapted, developed and posted at all COELS locations
- Brothers and Sisters hygiene kits were put together and distributed to all residents
- We have developed the COELS Pandemic Planning Response Guide as a living document. Over the next few days, we will be implementing the activities found in this resource guide and we will continue to make changes as they arise. Our main goal is to ensure we are doing our part to keep the community, the Brothers and Sisters who live in our Healing Lodges and the staff that work there healthy and safe.



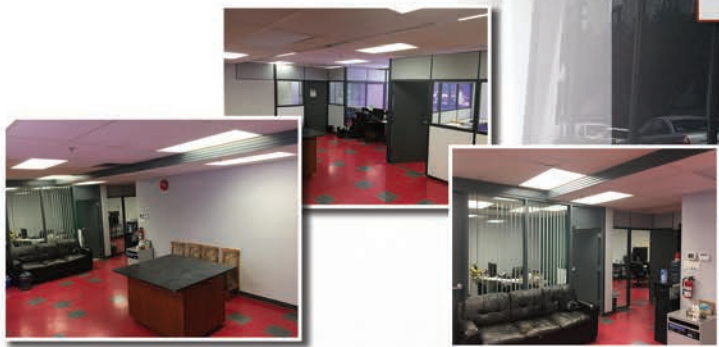


# K'emk'emelay Indigenous Employment Skills Training

**Circle of Eagles Resource Center**  
**2008 Wall Street**  
**Vancouver**  
**(Wall and Dundas)**

**Phone: 778-658-5760**

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## K'em k'em elay Pre-Employment Skills Training Program

By Isadore Phillips

The K'em k'em elay Pre-employment Skills Training saw a total of 78 clients come into the office to inquire about the training and services that are offered to clients at the Circle of Eagles Resource Center.

Clients identify their training and or employment needs based on their personal interests and desires to move forward. A total of fifty-two (52) of the clients accessing the K'em k'em elay Program were members of the Community Residential Facilities. The remaining 26 members accessing the services at the Circle of Eagles Resource Center were community members of the lower mainland that had seen posters of the training program or heard of the program from friends and family across the province of British Columbia.

A copy of the poster was sent and posted in approximately thirty-nine (39) Indigenous Service Providers to the various community members of the Greater Vancouver Area. Business cards were distributed to service providers and the dissemination of information is a process that usually takes four (4) or five (5) hours. I find it very beneficial and for the services to be able to place a face or person to the program as I always leave them a copy of my business card; that way they can share additional contact information with their individual clients. One of the main services that we do offer ongoing here is access for the clients to access employment information via the internet as well re-doing resumes for the clients as they go through their processes.

I worked with a personal contact Brendan from Evergreen, to come to have a meeting with the students over all to look at taking on a few of the clients that are in the program to nail down a date and time that will be best for them as well as the clients. Evergreen Hydro-seed has again applied for some training and employment dollars including indigenous members of the lower mainland and greater Vancouver Area with the Trans Mountain.

I have also taken the clients out to visit and potentially register with a few of the Day Labour pool places like Embers, TLC and People Ready. We participated in an orientation session for the clients however, once there was a discussion of average daily wage in comparison as to what was being offered by the opportunity provided to them through registering with Faber Work. An Employment agency that who works solely on your resume and references along with the personal data that is shared at the time of registration. I think some of the clients were amazed at what an employer gets to see opposed to what a temp agency would look at offering for education, skills, and abilities.





During the Month of March 2020, a couple of the guys working in construction and trades came into the class room to share with



clients what their expectations are for certification; work experience and what opportunities the clients will have to move forward. Information was shared for people with minimal experience as opposed to having experience as well as all the necessary certification's as per the labor standards.

Another relationship that has been established outside of the normal network offering opportunity for employment is that with Ministry of Environment on the Invasive Species. These are 2 examples of the relationships I have been working to create with a 3rd party to come to the classroom and be willing to hire on some of the individuals who have achieved certification to date.



I as well have included the calendar for the training program as per our work plan however some of the finer details and day events or visitors have to be rebooked but many of the clients were really looking forward to having NVIT come in and share their process to assess client's education levels. During this session working with Nicola Valley Institute of Technology our clients were offered the opportunity to make a hand drum following the completion of their accu-placer.

## Peer Support Worker

By Rob Bain

Another year has passed, and we thank the Creator for all that has been given to us. As everyone knows the last few months have been challenging on many levels. When we make it through this pandemic there will be a big celebration and a lot of hugs.

The last year for the Peer Support group has been great and growing. We continue to promote positive living and provide support when needed. We have worked with the brothers on a few projects this year:

- Harm Reduction
- Talking Circles
- Tax advice
- Camp Potlatch
- Address book

Working with the brothers on harm reduction is an important issue and has only grown during the pandemic. We have been working with Indigenous Innovations on a wellness plan and they have been supplying the organization with nasal Narcan that we distribute into the community. We will continue our work on harm reduction since the numbers of Indigenous people being affected by the opioid epidemic continue to rise.

Before the pandemic we were working on a weekly Talking Circle for the Brothers. I was being assisted with this by Terrence who has been a great voice in the needs of the Brothers. This Circle would be providing a safe zone to talk about any issues that affect the Brothers. We will be continuing this circle once it has been determined to be safe for everyone.

With this pandemic we were forced to cancel this year's Camp Potlatch. This is a highlight for all of those involved and we were sad to miss it this year. Hopefully we can go next year and make up for lost time.

I also provide support to the Housing Program and assist Crystal on these needs. We continue to find affordable housing and help with applications to other supports in the community. We have been keeping a supply of "Startup" kits for those who do find housing and need basic housing supplies.

The last year we did have a few opportunities to attend some very informative conformance and network with colleagues in the industry. The Homelessness Conference last November was good opportunity to see the new ideas that are being used to fight the homelessness in our communities.

I also had an opportunity to attend a VR/AR workshop last year and this was a great insight to technology that would be very helpful to our organization on many fronts.

The last few months has been a challenge and I did have to step aside for my personal health, but I am making a safe return to the organization. I will focus on how we can continue to serve the Brothers and Sisters in a safe way that will protect everyone myself included.

## Circle of Healing

By Jennifer Cuppolo

The past year seems to have gone by fast, but it has been a good year with ups and downs for the Circle of Healing Outreach program. The number of Brothers we support continues to grow on a regular basis. We have helped the Brothers in many different ways and continue to support them with their reintegration into the community. We have had our challenges when we are working with the Brothers and sometimes they have setbacks in different areas of their release. However, we continue to work with them and figure out what is the best plan going forward for them to be successful. We spend extra 1:1 time with them upon their release to build a rapport and address their immediate needs. This is an important time in their release as it allows them to get to know us and what help is available to them. As a result, the Brothers are more willing to be open with us and talk to us when they are struggling in the community or need help with something.

In addition, we have assisted them with making referrals to different agencies. These include referrals to work programs, counselling services, housing supports, and health services. We attend different appointments with the Brothers if they need the extra support or if they are not sure how to get there. We work closely with the Circle of Eagles Pre-employment program and the Circle of Eagles Housing and support program. This allows us all to work as a team and assist the Brothers in different areas. We want them to have support in different areas and want to be able to provide them with access to these resources in the community.

We have also worked at connecting the Brothers to cultural ceremony and activities. We have attended Pow Wow's and cultural nights at Friendship Center with them. We also work closely with the Elders at Naa-Na-Himiyis and refer the Brothers to them. This allows the Brothers to have extra cultural support and access to different cultural ceremony.

In addition, in March of this year a lot of the cultural programs were closed down as a result of COVID -19. It put a pause on some of the Brother's programs and activities in the community. The Brothers were faced with some stress and challenges as a result. During that time, we were able to provide extra support to them.

We are looking forward to the next year and continuing to work on ways we can improve our program and the support that we provide to the Brothers in the community. We realize we may face some challenges due to COVID -19 but we know we can find ways to access different resources for the Brothers and to provide ongoing support. Overall, we really want to see the Brothers be successful in the community and will continue to work with them to achieve their goals.

## Housing and Support Program

By Crystal Roy

Circle of Eagles Housing and support program (HASP) is funded through the Metro Vancouver Non Housing First Initiative and Anderson Lodge-(Luma Housing funds). Our program strives to assist all brother(s) and sister(s) and children in the lower mainland to find housing. We've had many successful opportunities with assisting people with their struggles of finding a place to call home.

By assisting with a basic Startup kit for their home-Items vary from Bed in a Bag, pillows, towels, cutlery dish set, toaster, coffee pot or kettle, knife set, broom and mop set, dish rack, shower curtain, cutting board, pots and pan set sometimes hot plate whatever fills their needs to help ease their move into their new place to call home.. Or assist with some food for their home, pay their damage deposit, or repaying their damage deposit they received from the Income Assistance office or paying for their storage rentals.

Some of the challenges with looking for housing in Vancouver is homelessness rising needs with high cost rentals and now with the pandemic of Covid-19 makes it more difficult, brothers and sisters trying to resolve mental & health issues, struggling with addictions, needing a reasonable paying job to pay rent, or training certifications to move up on the pay scale to afford the rising cost of living.

People living with multiple barriers and must be on income assistance, or disability which reflects the housing needs. The continued rise and cost of living affects everyone, managing to make ends meet is getting harder, for people of all walks of life. From needing a place to call home can be hard when you do not have the knowledge and funds to do that.

Having limited income makes it difficult, some places will not accept an individual(s) to rent their accommodation when you are on Income Assistance or disability as a single person gets only \$375.00 to pay for the cost of rent, anything higher than that lowers your expectations in finding a place. People have to move farther out, share accommodations, be homeless or look for shelters until a single room occupancy becomes available, or rent with family or friends to supplement the cost of the rent until an opening comes up in subsidized housing.

We work with our clients and fill out the subsidized housing forms, such as; BC Housing, Luma, The New Chelsea Society, Supportive housing, Union Gospels Mission, provide the \*211 listings and shelter listings if they have no options, do online searches for possible rental, reach out within the community for other resources that maybe useful for our clients when they don't meet criteria need within our program.





**CIRCLE OF EAGLES LODGE SOCIETY**  
**CONSTITUTION and BY-LAWS**





# CONSTITUTION

## NAME OF SOCIETY

### CIRCLE OF EAGLES LODGE SOCIETY

## SOCIETY'S PURPOSES

1. The purposes of the Society are:

a) To develop and operate an Aboriginal Community Residential Facility/Training Centre in British Columbia for Aboriginal persons reintegrating into their communities.

b) To construct, hold, manage, provide and/or maintain housing for low and moderate income persons.

c) To support the development of other Aboriginal Community Residential Facilities/Training Centers throughout Canada, wherever the need arises; to maintain active liaison with all other centres; and to train staff members to support the development of other Aboriginal Community Residential Facilities/Training Centers.

d) To assist in resolving Aboriginal issues through traditional practices such as: Healing Circle Talks, Medicine Wheels, Native Cultural Awareness, Native Spirituality, Native Substance Abuse treatment, West Coast cultural teachings and Personal Development sessions.

e) To assist in providing Aboriginal People with training in leadership, management, and other areas of development required to advance their independence and self reliance. BC

## CIRCLE OF EAGLES LODGE SOCIETY BY-LAWS

### ARTICLE 1 – MEMBERSHIP

#### Section 1-1

The members of the Society are the successful applicants who have become members in accordance with these by-laws and those who have not ceased to be members.

(a) Any person of North American Aboriginal descent may apply to the Board for membership in the Society, and on acceptance by the Board of Directors and payment of the annual membership dues provided herein, shall be a member of the Society.

(b) Any person desiring to become a member or Associate member of the Society shall submit an application to the Secretary of the Board, in the form approved by the Board, along with payment of the annual membership dues.

#### Section 1-2

(a) Associate Membership shall be available to all persons of non- Aboriginal descent provided that person supports the purposes of the Society, on acceptance by the Board of Directors and payment of the annual membership dues.

(b) An Associate Member may vote or be a Director, and shall be entitled to attend meetings, speak at meetings, and receive information which is delivered to all other members.

(c) The number of Aboriginal members shall at all times exceed the number of Associate members of the Society.

### **Section 1-3**

(a) Honourary membership may be conferred by the members of the Society in attendance at any general meeting of the Society. Candidates for Honourary membership will be nominated by the Executive Committee of the Board of Directors. Honourary members will have voting privileges and shall be entitled to attend meetings, speak at meetings, and receive information that is delivered to all other members.

(b) Honourary members are not required to pay membership dues.

### **Section 1-4**

Membership in the Society ceases upon non-payment of annual dues and membership in the society may be cancelled for any breach of the Society's bylaws, or for cause, by the vote of more than sixty (60) percent of the membership present at any general meeting of the Society.

## **ARTICLE II – MEETINGS**

### **Section 2-1**

The Annual General Meeting of the Society shall be held at the time and place, in accordance with the Society Act, that the Directors decide.

(a) Notice of the Annual General Meeting must be in writing, delivered either by hand, by mail, by facsimile transmission, or by e-mail, at least fourteen (14) days before the meeting.

### **Section 2-2**

Special General Meetings of the Society may be called by the President when such special meetings in his/her opinion are deemed necessary, and shall be called by the President upon the demand of five (5) members of the Board of Directors or upon a petition signed by not less than ten (10) percent of the voting membership of the Society.

(a) Notice of Special General Meetings shall be given in the manner set out in Section 2-1 above by notifying the membership at least fourteen (14) days before the meeting.

### **Section 2-3**

A quorum at annual or general meetings will consist of a minimum of 1/3 of the voting members in good standing, but if a quorum is not achieved, the meeting shall be adjourned for one week to a place and time announced at the meeting. At the second meeting a quorum shall consist of those in attendance, provided there are a minimum of 3 voting members in good standing present.

### **Section 2-4**

The amount of annual dues for each succeeding year shall be determined at each annual general meeting of the Society. Until further changes, the annual fees shall be as follows:

(a) Members and Associate Members - \$5.00



(b) Honourary Members and Elders as defined by the Board – No Charge

## **Section 2-5**

Members of the Society may resign by giving one month's notice of resignation to the President of the Society.

## **ARTICLE III – BOARD OF DIRECTORS AND OFFICERS**

### **Section 3-1**

(a) The Board of Directors of the Society shall consist of a maximum of 12 (twelve) elected members with full voting privileges. Membership of the Board of Directors shall consist of at least two-thirds members of North American Aboriginal descent, and not more than one-third non-Aboriginal members.

(b) A Brother/Sister who will represent their population may be appointed to the Board of Directors by a majority vote of the Board of Directors.

(c) Any employee of the Society shall not be eligible for membership in the Society or election to the Board of Directors.

### **Section 3-2**

The following schedule indicates which Directorship becomes vacant at the Annual General Meeting at which directors are elected, using a staggered term in each calendar year, commencing 2001, up and including year 2010. After the year 2010, the same pattern established by this schedule shall be continued. The Director number refers to the ranking of the Directors based on the number of votes each Director receives at his or her election.

Year of Election Term of Office Directorship (12)

2001-2002 1 year 9, 10, 11, 12

2001-2003 2 years 5, 6, 7, 8

2001-2004 3 years 1, 2, 3, 4

2002-2003 1 year 9, 10, 11, 12 (election)

2003-2004 1 year 9, 10, 11, 12 (election)

2 years 5, 6, 7, 8 (election)

2004-2005 1 year 9, 10, 11, 12 (election)

3 years 1, 2, 3, 4 (election)

2005-2006 1 year 9, 10, 11, 12 (election)

2 years 5, 6, 7, 8 (election)

2006-2007 1 year 9, 10, 11, 12 (election)

2007-2008 1 year 9, 10, 11, 12 (election)

2 years 5, 6, 7, 8 (election)

3 years 1, 2, 3, 4 (election)

2008-2009 1 year 9, 10, 11, 12 (election)

2009-2010 Schedule continues

2010-2011 Schedule continues

### **Section 3-3**

It will be the responsibility of the Board of Directors to elect from among themselves the Executive members of the Board immediately following the Annual General Meeting.

### **Section 3-4**

Any member of the Board of Directors absent from two (2) consecutive Board meetings, without a valid reason acceptable to the Board, shall cease to be a member of the Board.

### **Section 3-5**

Vacancies occurring on the Board of Directors as a result of unfilled terms will be filled by a two-thirds vote of the remaining Directors of the Society.

### **Section 3-6**

A quorum of the Board shall be five (5).

(a) The minimum number of Directors with North American Aboriginal ancestry shall not be less than three (3).

### **Section 3-7**

Any member of the Board of Directors shall be deemed to have vacated his/her position if:

(a) He/she applies for employment with the Society;

(b) He/she applies or is currently participating in any of the programs or services offered by the Society, except in the case of the Brother/Sister who has been appointed by the Board;

(c) He/she is associated with any business or organization that contracts with the Society;

i. provided that a Society member shall not be required to vacate his/her office by reason of his/her being a shareholder or member of any business or organization which has entered into contract with, or does any work for the Society, provided he/she discloses that fact, but he/she shall not vote in respect of such contract or work, and if he/she votes, his/her vote shall not be counted; and

ii. provided further that, in accordance with Article 7 of the Constitution, members of the Board of Directors may receive due reimbursement from the Society for any out-of-pocket expenses they incur while engaged in activities on behalf of the Society and authorized by it.



### **Section 3-8 - DUTIES OF THE BOARD OF DIRECTORS**

The duties of the Board of Directors shall be to manage the affairs of the Society, and without limiting the foregoing, the directors may:

(a) Name such standing and ad hoc committees as they consider necessary for the conduct of the Society's affairs from among the members of the Society.

(b) Develop and adopt policies governing all aspects of the Society, such as:

i. Staff employment;

ii. Board responsibilities; and

iii. Overall general Society matters.

(c) Advise the general membership of the Society and make recommendations for their consideration and actions.

#### **The duties of the Board of Directors shall also include:**

(d) Choosing the President, Vice President, Secretary and Treasurer of the Society as soon as possible after each Annual General Meeting of the Society;

(e) Having responsibility for managing the funds of the Society and for the raising of funds for the Society;

(f) Appointing the Chairman for each standing Committee from among themselves;

(g) Employing and discharging an Executive Director and determining his/her salary and terms and conditions of employment; and

(h) In the absence of an Executive Director, employing and discharging such staff members as they may deem necessary, and determining their number, remuneration, and other terms and conditions of employment, pursuant to the established personnel policies and procedures.

### **Section 3-9 - OFFICERS**

(a) The officers of the Society or the Executive Committee shall be the President, the Vice President, the Secretary and the Treasurer.

(b) Such officers shall be elected from among its members by the Board of Directors at its organizational meeting immediately following the Annual General Meeting.

(c) The immediate past President will be a member of the Executive Committee ex-officio if he/she holds a current membership in the Society.

(d) Any officer who resigns or leaves office for any other reason and is unable to complete his/her term of office may be replaced by a member appointed by a majority vote of the Board of Directors.

(e) Any officer shall be elected for a term of one (1) year, but not limited to one year.

### **Section 3-10 - DUTIES OF THE OFFICERS**

**(a) The President:**

- i. shall preside at all meetings of the Society, the Board and the Executive, and shall enforce the observance of the Constitution and by-laws, and shall be an ex-officio member of all committees other than the nomination committee, and shall exercise general care and superintendence of the affairs of the Society;
- ii. may be empowered to act as one of the signing officers.

**(b) The Vice-President**

- i. shall in the absence of the President perform the duties of the President, and when so acting he or she shall have the powers and be subject to all the responsibilities hereby given or imposed on the President;
- ii. may be empowered to act as one of the signing officers.

**(c) The Secretary**

- i. shall have charge of all the records and minutes of the Society and records of all the committees;
- ii. shall conduct or cause to be conducted the official correspondence of the Society;
- iii. may be empowered to act as one of the signing officers.

**(d) The Treasurer**

- i. shall be responsible for the proper keeping of the books of account and such other records as may be prescribed by law or as may be required by the Society;
- ii. have charge of, and render, the financial statements of the Society when required;
- iii. may be empowered to act as one of the signing officers.

### **Section 3-11 - DUTIES OF THE EXECUTIVE DIRECTOR**

**The Executive Director:**

- (a) shall preferably be of North American Aboriginal descent;
- (b) shall be responsible for the general direction of the affairs and operation of the Aboriginal Community Residential Facility and other programs and services as provided by the Society in accordance with the policies laid down by the Board of Directors;
- (c) shall be responsible to the Board of Directors for his/her administrative conduct; and
- (d) shall serve as an advisor to the Board of Directors, and under the Secretary of the Board shall keep the records of the Society, the Board and all the committees; but shall have no vote on the Board of Directors, or be a member thereof.



## **Section 3-12 - RESOLUTIONS**

A resolution in writing signed by all the Directors shall be valid and effectual as if it has been passed at meeting of the Directors duly called and constituted. Resolutions may be signed in counterpart, and an electronic or fax copy of a Director's signature shall be the same as an original.

## **ARTICLE IV – FUNDS**

### **Section 4-1**

All funds of the Society shall be deposited in the name of the Society at a financial institution selected by the Board of Directors.

### **Section 4-2**

In order to carry out the purposes of the Society the Directors may, on behalf of and in the name of the Society, borrow such funds as the Directors think desirable and secure the payment or re-payment of such borrowing by giving security, in whatever form the directors shall deem fit, over the funds, property, and assets of the Society, including, without limiting the generality of the foregoing, by the issuance of debentures.

### **Section 4-3**

The members may by special resolution restrict the borrowing powers of the Directors, but a restriction imposed expires at the next Annual General Meeting.

## **ARTICLE V – AUDITORS**

### **Section 5-1**

At the Annual General Meeting of the members of the Society, an Auditor or Auditors, who shall be a member or members of the Institute of Chartered Accountants of British Columbia, may be appointed to hold office until the next Annual General meeting of the Society.

## **ARTICLE VI – SEAL**

### **Section 6-1**

The Directors may provide for a seal for the Society, and the Directors shall have the power from time to time to destroy the seal and substitute a new seal in its place.

(a) The Directors shall provide for the safe custody of the seal of the Society, which shall not be affixed to any instrument except in the presence of:

- i. any two Directors;
- ii. the President and Secretary; or
- iii. such other person or persons as may be prescribed from time to time by resolution of the Directors.

(b) Such Directors, officers and persons shall sign every instrument to which the seal of the Society is affixed in their presence.

(c) A resolution of the Directors directing the general use of the seal may be passed at any time by the Directors, and shall apply to the use of the seal until countermanded by another resolution of the Directors.

## **ARTICLE VII – AMENDMENT OF BY-LAWS**

### **Section 7-1**

The Constitution and by-laws shall not be altered or added to except by a Special Resolution of the Society passed at a general or special meeting by seventy-five (75%) of the voting membership present.

## **ARTICLE VIII – NOTICE OF SPECIAL RESOLUTION**

### **Section 8-1**

Notice to propose a Special Resolution shall be deemed to be duly given if signed by a proposer and a seconder, who shall be voting members of the Society in good standing, and delivered to the Secretary, that the Secretary has delivered to the membership of the Society not less than 14 (fourteen) days before the General or Special Meeting.

## **ARTICLE IX – DISSOLUTION**

### **Section 9-1**

Dissolution of the Society may only be decided by a Special Resolution of the Society.

### **Section 9-2**

In the event of dissolution, any property or assets remaining shall be distributed to such charitable organizations as directed by Special Resolution of the Society.

## **ARTICLE X – RULES OF ORDER**

### **Section 10-1**

Roberts Rule of Order shall be the parliamentary authority for matters of procedure not specifically covered by these by-laws.

## **ARTICLE XI – MISCELLANEOUS**

### **Section 11-1**

The Society shall be a non-profit organization.

### **Section 11-2**

The operations of the Society are to be carried out in the Province of British Columbia. This clause was previously unalterable.



### **Section 11-3**

All gaming monies, or assets purchased with gaming monies, held at the date of winding up or dissolution of the Society, shall be distributed to such charitable Aboriginal organization or organizations in British Columbia having similar charitable purposes, as directed by the members by Special Resolution. This clause was previously unalterable.

### **Section 11-4**

Upon winding-up or dissolution of the Society, all assets other than those gaming monies or assets purchased with gaming monies addressed in Section 5 remaining after the payment of all costs, charges and expenses incurred in the winding-up, including the remuneration of a liquidator, and after payment to employees of the Society of any arrears of salary or wages, and after payment of any other debts of the Society, shall be distributed to such charitable Aboriginal organization or organizations in British Columbia as directed by the membership by Special Resolution. This clause was previously unalterable.

### **Section 11-5**

The members of the Board of Director's shall serve without remuneration, and the Directors shall not receive, directly or indirectly, any profits from their position as Directors, but may be paid reasonable expenses incurred by them in the performance of their duties as Directors. This clause was previously unalterable.

### **Section 11-6**

The Society is constituted exclusively for charitable purposes and must not distribute any gain, profit or dividend, or otherwise dispose of its assets to a member of the Society, without receiving full and valuable consideration, and any profits or other accretions to the Society shall be used for promoting its purposes. This clause was previously unalterable.



## Circle of Eagles Lodge Society

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Fax: 604-874-3858

### **Anderson Lodge Healing Centre for Women**

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Vancouver B.C. V5N 3H6

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Fax: 604-874-9464

### **COELS Resource Center**

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